

WARD PARK RUNNERS SAFEGUARDING POLICY

NAME OF CLUB: Ward Park Runners

Definition

Safeguarding refers to the process of protecting children and adults (including vulnerable adults), to provide safe and effective care. This includes all procedures designed to prevent harm to a child (or adult). Everyone who partakes within our sport has a responsibility to support and protect each other to prevent harm to others.

Safeguarding Policy Statement

The club Committee has agreed to adopt the UK Athletics (UKA) and Home Country Athletics Federations (HCAF) Safeguarding Policies, Procedures and Code(s) of Conduct. Details of relevant policies and code of conducts for Club, Coaches, Senior Athletes, Children & Young People (under18), Parents/Carers, Technical Officials, Volunteers and Welfare Officer(s) are at [Safeguarding | Athletics Northern Ireland](#).

In working with young athletes aged 12-18 and adults our priority is their welfare, and we are committed to providing an environment that will allow all participants to perform to the best of their ability, free from abuse, neglect, bullying and intimidation.

Ward Park Runners will do this by:

- The appointment of two Designated Safeguarding Officers, one of whom will take specific responsibility and act as the main point of contact for parents, children and outside agencies.
- Responding swiftly and appropriately to all suspicions or allegations of abuse and providing parents and children with the opportunity to voice any concerns they may have.
- Access to confidential information is restricted to the Designated Children's Safeguarding Officer(s) or the appropriate external authorities.

Club Designated Welfare Officer(s)

Brian Cavan – 07714 835 884 (Chairperson 2026-27)

Danielle Houston – 07454 402 823 (has responsibility for safeguarding of children and young people under 18 years old)

The name of the designated person(s) responsible shall be made known to young members, coaches and parents alike, as part of the new and renewal membership process, as the designated person to whom concerns will be addressed. If the concern is about the designated person, please report to Ward Park Runners Chairperson or Vice-Chairperson.

Coaches Licensing

All coaches must successfully complete an Access NI enhanced check. [AccessNI & Licensing | AccessNI & Licensing | Safeguarding | Athletics Northern Ireland](#) and complete the relevant UKA Mandatory Training and safeguarding module(s) required for their coaching qualification level. Athletics NI requires coaches to renew their license every three years. As part of the renewal process coaches must successfully complete an enhanced Access NI check and the relevant safeguarding modules.

Signed:	Signed
Brian Cavan	Danielle Houston
Chairperson and Designated Safeguarding Officer	Designated Safeguarding Officer
September 2026	September 2026